

## Overview and Scrutiny Committee

### Report Tracker – 26 February 2019

Report Title	Date due to O&S	Reporting Service	Scope of what is to be scrutinised
Community Safety Partnership update	26 February 2019	Community Safety and Wellbeing	Annual update to the Committee on the work of the Community Safety Partnership
Quarter 3 2018/19 performance	26 February 2019	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 3 of 2018/19.
S106 – process and position	26 February 2019	Planning and Development	To understand the current position with regard to s106 - how much ABC has collected, what is outstanding and how the use of s106 has changed and may change in the future.
Planning Resourcing	26 February 2019	Planning and Development	In reviewing the Q2 performance data notes for Planning, members requested information on the restructure and resourcing of Planning and Development
Air Quality	26 February 2019	Planning and Development	Members wanted to speak to Planning Officers in regard to resolutions not to pursue the requirement of low NOx boilers as a planning condition as part of the Air Quality Strategy and not to pursue an Air Quality SPD.
Community Toilet Scheme	26 March 2019	Environment and Land Management	The Committee have requested a review of the operation of the community toilet scheme, including scope for expansion, advertising and public reception.
Safeguarding updates	26 March 2019	Housing	Annual update to the committee on the council's work on safeguarding adults and children at risk.
Void properties	23 April 2019	Housing	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on work undertaken to address void properties in the PSL sector.

Broadband provision and planning	23 April 2019	Corporate Policy, Economic Development and Communications/ Planning and Development	Following discussions raised during scrutiny of the 2018/19 draft budget, the Committee has requested a report on the council's work on delivering high-speed broadband to new and existing properties within the borough.
Overview and Scrutiny Annual Report and 2019/20 Work Programme	28 May 2019	Corporate Policy, Economic Development and Communications	The council's Constitution requires the O&S Committee to make an annual report to full Council. This report will summarise the Committee's work over the past year and detail its work programme for 2019/20.
Quarter 4 2018/19 performance	28 May 2019	Corporate Policy, Economic Development and Communications	Information and analysis of performance against key performance indicators for the council for quarter 4 of 2018/19.
Ashford For You	28 May 2019	Corporate Policy, Economic Development and Communications	A review of the Magazine's first year of publication, its reception among residents and plans/potential for development/digitalisation of the magazine/other communications
<b>Items for future consideration</b>			
Aspire performance	July 2019	Environment and Land Management	The Committee would like an overview of the performance and development of Aspire Landscape Management.
Staff Resources – Legal & Democratic		Legal and Democratic;	Requested to be considered by the Budget Scrutiny Task Group
Future plans for public transport		Community Safety and Wellbeing	Requested by the Vice-Chairman in regard to the use of low emission and fit for purpose buses in Ashford
Ashford Waste Water Treatment Works		Community Safety and Wellbeing	Requested by the Leader in regard to odours impacting on the quality of residents' lives in Kennington/Little Burton Farm

Kent Fire and Rescue Service – volunteer support		Community Safety and Wellbeing	Requested by the Committee in regard to a shortage of volunteer support for KFRS being noted at Tenterden.
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## Recommendation Tracker

Report				
Report of the Overview and Scrutiny Budget Scrutiny Task Group				
Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
Be advised that the O&S Committee regards the council's draft 2019/20 budget as sound and deliverable	Accepted		Finance and IT	
Be advised that the O&S Committee regards the council's reserves position as suitable to cover identified contingencies and risks	Accepted		Finance and IT	
Note that the parking income budget for Elwick Place is based on generally sound assumptions but remains ambitious	Accepted		Finance and IT; Community Safety and Wellbeing	
Note that the lorry clamping scheme extension is supported but represents a potential risk to the budget if fees are not set at a level which allows for operational costs to be covered	Accepted		Finance and IT; Community Safety and Wellbeing	
Note that there may be a risk to the budget associated with the Town Centre Place Making work as the NNDR pooling target is not achieved or if the aspirations of the Town Centre Place Making Board exceed available funding	Accepted		Finance and IT; Corporate Policy, Economic Development and Communications; Environment and Land Management; Culture	

Consider increasing the pest control budget in recognition of the expansion of Waterbrook truck stop	Accepted		Finance and IT; Environment and Land Management	
Note that improvements to the signage for the Community Toilet Scheme may necessitate expenditure beyond the allocated budget	Accepted		Finance and IT; Environment and Land Management	
Request that draft Capital and Treasury Management strategies are included for consideration by the Budget Scrutiny Task Group in future years	Accepted		Finance and IT	
Note that there may be a risk around delivery fo key projects in the event of section 106 funds not being available	Accepted		Finance and IT; Planning and Development	
Instruct the Planning Policy Task Group to consider ways to expand allotment provision in the Borough	Accepted		Planning and Development	
Note that there may be a risk to the council's rental income if International House leases expiring in 2019/20 are not renewed	Accepted		Finance and IT; Corporate Property and Projects	

### Report

A Better Choice for Property Ltd – Cabinet minute 99/7/18 refers

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
That the Board of Directors for A Better Choice for Property Ltd produce a statement for Members clarifying whether the company will seek to acquire or provide properties outside of the borough.	Accepted		Board of Directors for A Better Choice for Property Ltd	

That the appointment of non-executive Directors to A Better Choice for Property Ltd should be subject to appropriate background and credit checks being completed and the adoption of an anti-bribery and fraud policy.	Accepted		Legal and Democratic, Trading and Enterprise Board	
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### Report

Chilmington Management Organisation

Recommendations	Accepted/ Rejected	Response	Implementation responsibility	Status
Where developments are granted planning permission within which a management company will be established, planning conditions should be stipulated which will require that the local planning authority be notified of the management company's formation and registration with Companies House. Developers must also detail how residents will be involved in the management of the company and their rights, and the Local Planning Authority should approve this	Accepted		Planning and Development	

<p>Where developments are granted planning permission within which a management company will be established, planning conditions should be stipulated which require the developer to supply prospective occupiers of new dwellings with comprehensive information on the management arrangements for the development, including such information as:</p> <ul style="list-style-type: none"> <li>• The Right to Manage (for leaseholders)</li> <li>• Residents' rights under a management company</li> <li>• Challenging a management company's mechanisms</li> <li>• Challenging service charge levels</li> <li>• The process for changing a management company</li> </ul>	Accepted		Planning and Development	
<p>The Council produce a 'Resident Trustee Pack' for occupiers of existing and new developments with a management company, including such information as:</p> <ul style="list-style-type: none"> <li>• The Right to Manage (for leaseholders)</li> <li>• Resident's right under a management company</li> <li>• Challenging a management company's mechanisms</li> <li>• Challenging service charge levels</li> <li>• The process for changing a management company</li> </ul>	Accepted		Planning and Development	
<p>The Council establish and maintain a record of all Management Companies operating in the borough and the assets that these companies maintain</p>	Accepted		Planning and Development	

The Council lobby central Government to introduce a legal requirement for resident Management Companies to register with the relevant local planning authority	Accepted		Management Team	
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## O&S Reporting flowchart

**O&S Tracker records Committee forward plan and recommendations made**

